

## Limit Increase Form

All of the information that is listed below is required and must be completed. This request will not be effective until all of the required documents are provided and approved.

▶ \_\_\_\_\_  
**Legal Business Name**

▶ \_\_\_\_\_  
**Merchant Number**

## Please provide the following:

1. Bank Statements  
\*\*\*3 Months bank statements matching your checking account on file with PayJunction.  
\*\*\*Complete bank statements required (not just cover) we must be able to see daily activity.
2. If your new High Ticket is greater than \$5,000, or your new Monthly Volume is greater than \$50,000, you must also provide:
  - A. 12-month financial statements for previous years to include the balance sheet and income statement.
  - B. Year to date financial statements to include the balance sheet and income statement.**Note:** If any of these financial statements are audited (or prepared by an independent accountant), please include any opinions and notes to the report.

▶ \_\_\_\_\_  
**New Monthly Volume (Largest total dollar amount for transactions processed in a given month)**

▶ \_\_\_\_\_  
**New Average Ticket (Average dollar amount for transactions that are processed)**

▶ \_\_\_\_\_  
**New Maximum Ticket (Largest dollar amount for processing one transaction)**

I hereby agree to and acknowledge the above change in terms and changes to the application I submitted and understand that these changes are subject to final approval by the merchant bank.

▶ \_\_\_\_\_  
**Signature of Account Principal (Signer on the account)** **Date**

▶ \_\_\_\_\_  
**Print Name**

**When Completed:**



Scan and upload to:  
**upload.payjunction.com** (or)



Fax to:  
**805-243-0700**